No: 323/A/BC

Date: 21/11/2023

Office of the Principal Bethune College Govt. Of West Bengal 181, Bidhan Sarani, Kolkata - 700006

NOTICE

A meeting of the committee named "Disciplinary & Grievance Cell" will be held on 28/11/2023 at 2:00 pm at the OIC's chamber of Bethune College. All the members are requested to be present.

Agenda

- 1. Plan of action to be taken by the committee on the grievance.
- 2. Matters arising.

ABhatacharja

Officer-in-Charge Bethune College

Nilanjana Bagchi.

Indiani Sinha Ray 21/11/20023 Convenors

Officer-in-Charge Bethune College, Kol-6 Govt. of W.B.

Copy To:

- All Departmental Heads
- 2. TCS
- 3. IQAC Convenor

MINUTES OF THE MEETING HELD ON 28/11/2023

Disciplinary and Grievance Committee, Bethune College, Kolkata

Date: 28/11/2023 Time: 2 p.m.

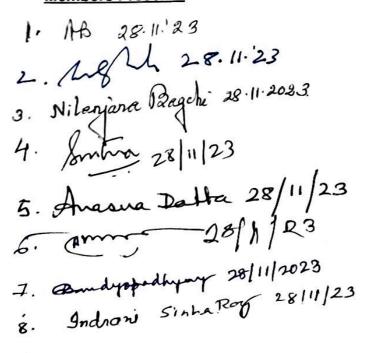
Venue: OIC Chamber

The meeting was convened to review grievance mechanisms and discuss related matters. Key points discussed are as follows:

- The grievance box is maintained in the office building and checked monthly. No grievances from teaching or non-teaching staff have been reported during this period.
- 2. The committee confirmed that any faculty or staff grievances will be promptly resolved if they arise.
- A separate grievance redressal cell functions according to UGC rules to handle student-related grievances.
- Members emphasized maintaining transparency and enhancing awareness about grievance mechanisms among staff and faculty through periodic reminders.

The Chairperson acknowledged the cooperative environment and thanked the participants. The committee reaffirmed its commitment to ensuring a grievance-free workplace.

Members Present:-



No: 88/A/BC

Office of the Principal Bethune College Govt. Of West Bengal 181, Bidhan Sarani, Kolkata - 700006

NOTICE

All the Heads of Departments(HODs) of Bethune College, TCS, IQAC Convenor and members of this committee are requested to attend the meeting of the committee "Disciplinary & Grievance" on 09/04/2024 at 1:30 p.m., held on Room K2 at Kadambini Bhavan.

Agenda

- 1. Internal Discipline
- 2. Matters arising.

Ashalfachange Officer-in-Charge Bethune College

Officer-in-Charge Bethune College, Kol-6 Govt. of W.B. Nilanjana Bagehi.

Indiani Sinha Roy 02/04/2024 Convenors

Date: 02/04/2024

Copy To:

- 1. T.C.S
- 2. All the Department Heads
- 3. Members of the Committee

MINUTES OF THE MEETING HELD ON 09/04/2024

Disciplinary and Grievance Committee, Bethune College, Kolkata

Date: 09/04/2024 Time: 1:30 p.m.

Venue: Room K2, Kadambini Bhavan

The formal periodical meeting was held to discuss any complaints or grievances. Key points are

1. No complaints or grievances have arisen during this period.

2. The committee acknowledged the cooperative environment and reiterated its commitment to resolving any issues promptly if they arise.

The Chairperson thanked the members for their participation and affirmed the college's dedication to maintaining a harmonious atmosphere.

Members Present:-

1. AB 9.4.24

2. Mph 9.4.24

3. Nilenjana Bagchi 9.4.2024. 4. Smitto 09/4/202

5. Anasca Dalta 09/04/24

8. Budyafadhyay 09/04/2024