

Office of the Principal  
Bethune College  
181, Bidhan Sarani, Kolkata – 700006

Tender Notice No. 463/BC

Date – 17.07.2020

**TENDER NOTICE**

Principal, Bethune College invites Quotations from reputed vendors/agencies for development and implementation of Software for UG Online Admission for B.A./B.Sc. courses for the session 2020-21. Credentials from other reputed institutions on similar kind of job, updated trade licence, Copy of PAN Card, GST registration certificate, Photo ID should be submitted with the quotation. Mode of payment will be as per Govt. rules. The authority reserves the right to cancel any quotation if documents are not found in order.

Soft copy of Quotation to be sent to the email : [bethunecollegeadmission@gmail.com](mailto:bethunecollegeadmission@gmail.com)

**Last Date of Submission : 23/07/2020 (6 p.m.)**

**Details of scope of work :**

1. Publication of all Admission Notices, Information Brochure etc.
2. Online Form fill up by the candidates with uploading of necessary documents
3. Integration of Bank/ Payment Gateway for online payment of Application fee and Admission fee
4. Generation and Publication of subject wise valid Applicant List
5. Generation and Publication of all Merit lists (category wise)
6. SMS alert to all applicants
7. Manage online admission of all the phases till the admission process is complete
8. Online admission cancellation (if required)
9. Student ID and Roll No. Generation
10. Students Attendance Register generation
11. University Registration of admitted students
12. Any other job required for smooth conduction of Admission Process whenever necessary
13. Generation of various reports required from time to time

The list is not exhaustive. The selected vendor/agency is required to conduct the entire admission process online on behalf of Principal, Bethune College till completion of University Registration.

Principal  
Bethune College